

Privacy Statement: ELRC Events

1. Introduction

The European Commission is committed to protect your personal data and to respect your privacy. The Commission collects and further processes personal data pursuant to Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices, and agencies and on the free movement of such data (repealing Regulation (EC) No 45/2001).

This privacy statement explains the reason for the processing of your personal data, the way we collect, handle, and ensure the protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of both the Data Controller in charge with whom you may exercise your rights and the Data Protection Officer.

The information in relation to the processing operation for events organised by the European Commission is presented below.

2. Why and how do we process your personal data?

Purpose:

The European Commission collects and uses your personal information to ensure an adequate organisation, follow-up, communication, and promotion of events organised by the European Commission. This includes conferences, country workshops, meetings of the Language Resource Board (LRB) and technology workshops.

The purposes of the processing of personal data include the management of lists and mailing lists for contacts, invitations, participants, reports, minutes, distribution of reports/minutes, feedback on reports, meeting follow-up, follow-up meetings, follow-up actions, photographs/pictures, presentations, live web streaming and/or audio and video recording of speakers and participants, news and publications.

We contact you either on the basis of your specific request to be invited to one of our events, of previous contacts you had with ELRC or other services of the European Commission or – in some cases – your names and email addresses were collected from publicly accessible sources on the Internet.

Your personal data will not be used for any automated decision-making service including profiling.

3. On what legal ground(s) do we process your personal data?

We process your personal data, because it is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body (Article 5(1)(a) of Regulation 2018/1725). In addition, the processing of personal data as undertaken by the European Commission is grounded on the following legal bases:

- Directive 2003/98/EC of the European Parliament and of the Council of 17 November 2003 on the re-use of public sector information (as amended by Directive 2013/37/EU), esp. Article 9

- Commission Decision 2011/833/EU on the reuse of Commission documents Decision 2009/496/EC, Euratom of the European Parliament, the Council, the Commission, the Court of Justice, the Court of Auditors, the European Economic and Social Committee and the Committee of the Regions of 26 June 2009 on the organisation and operation of the Publications Office of the European Union.

The processing operations on personal data linked to the organisation, management, follow-up and promotion of the events are necessary for the management and functioning of the ELRC.

Your consent is required for the following actions during the meeting or event (if applicable):

- the processing of your personal data for inviting you to future events the data controller may organise;

If you opt-in, you are giving us your explicit consent under Article 5(1)(d) of Regulation (EU) 2018/1725 to process your personal data for those specific purposes. You can give your consent via a clear affirmative act by ticking the box(es) on the online registration form.

Your consent for these services can be withdrawn at any time and detailed information on how to withdraw consent will be contained in the privacy statement linked to the specific meeting or event.

We may process special categories of personal data indicated in Section 4, because the data subject has given explicit consent to the processing of those personal data for one or more specified purposes (Article 10(2)(a)). The data subjects may for example indicate their dietary requirements in a non-mandatory field of the registration form, so as to accommodate their needs.

4. Which personal data do we collect and further process?

In order to carry out this processing operation, the European Commission collects the following categories of personal data:

Identity personal data:

- Data necessary for the organisation and management of the meeting, such as gender (needed for the right title)/name/surname, organisation type/place of work/job title, company URL, postal and/or e-mail addresses, phone number, LinkedIn/Twitter and/or Facebook account

Other personal data:

- Pictures, presentations, audio and video recording of speakers and participants

Video recording and images of the speakers and the participants, as well as photographs of groups of participants and organisers could be taken and published in the context of the meeting and in the framework of the ELRC activities on the intranet and internet, including social media. If you do not agree with this publication of your personal data, please inform the data controller.

The provision of personal data (title, full name, represented organisation, position, country as well as email address) is mandatory to attend the **ELRC events**. If you do not provide your personal data, you will not be able to attend.

The web service available for the online registration uses cookies in order to ensure communication between the client and the server. You can deactivate cookies at any time by configuring your web browser. For more information on the use of cookies you can consult for details, see AllAboutCookies.org

5. How long do we keep your personal data?

The European Commission only keeps your personal data for the time necessary to fulfil the purpose of collection or further processing, namely for the organisation and management of the events (conferences, workshops and meetings) and follow-up actions. All non-sensitive personal data will be deleted from databases 5 years after the last action in relation to the event.

6. How do we protect and safeguard your personal data?

All data in electronic format (e-mails, documents, uploaded batches of data etc.) are stored either on the servers of the ELRC consortium or the European Commission, the operations of which abide by the [Commission Decision \(EU, Euratom\) 2017/46](#) of 10 January 2017 concerning the security of information systems used by the European Commission.

ELRC, being one of the Commission's contractors, is bound by the contracts SMART 2019/1083 (contract no. LC-01325001), SMART 2016/0103 LOT 1 and LOT 2 (contract no. LC-00564992 and LC-00564561) and SMART 2015/1091, (contract no. 30-CE-0816330/00-16) for any processing operations of your data on behalf of the Commission, and by the confidentiality obligations deriving from the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation)¹.

In order to protect your personal data, the Commission has put in place a number of technical and organisational measures. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. To ensure that the data is being protected and to minimise the risk of data loss, the servers of the ELRC consortium partners are updated on a regular basis and back-ups are created regularly. In addition, security software to detect malicious software is activated. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation. In the case of ELRC, the data can only be accessed by the ELRC consortium members and the European Commission as described below. In addition, each partner institution has a designated Data Protection Officer who is responsible for data security issues according to the GDPR and national data security rules. He/she is responsible for the security of personal data and that the organisation adheres strictly data security rules and its own guidelines.

¹ Regulation (EU) 2016/679, OJ L 119, 4.5.2016, p. 1

7. Who has access to your data and to whom is it disclosed?

Access to your personal data is provided to the ELRC consortium and to the Commission staff responsible for carrying out this processing operation and to authorised staff (e.g. members of the Language Resource Board or external event organisers acting on their behalf) according to the “need to know” principle. Such staff abide by statutory, and when required, additional confidentiality agreements.

Authorised staff of the European Commission, without prejudice to a possible transmission to the bodies in charge of a monitoring or inspection task in accordance with Union legislation.

Your personal data will be part of a list of contact details shared internally amongst the ELRC consortium for the purpose of contacting data subjects in the future in the context of the project’s activities. If you do not agree with this, please contact the Controller by using the Contact Information below and by explicitly specifying your request.

8. What are your rights and how can you exercise them?

You have specific rights as a ‘data subject’ under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, rectify or erase your personal data and the right to restrict the processing of your personal data. Where applicable, you also have the right to object to the processing or the right to data portability.

You have the right to object to the processing of your personal data, which is lawfully carried out pursuant to Article 5(1)(a).

You can exercise your rights by contacting the Data Controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given under Heading 9 “Contact Information” below.

Where you wish to exercise your rights in the context of one or several specific processing operations, please provide their description (i.e. their Record reference(s) as specified under Heading 10 below) in your request.

9. Contact information

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller.

European Commission, *Directorate General for Communications Networks, Content and Technology (DG CONNECT), Directorate G Data, Unit G.3 Accessibility, Multilingualism & Safer Internet, Head of Unit at CNECT-G3@ec.europa.eu.*

- **The Data Protection Officer (DPO) of the Commission**

You may contact the Data Protection Officer (DATA-PROTECTION-OFFICER@ec.europa.eu) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

- **The European Data Protection Supervisor (EDPS)**

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

10. Where to find more detailed information?

The European Commission's Data Protection Officer (DPO) publishes the register of all processing operations on personal data by the Commission, which have been documented and notified to him. You may access the register via the following link: <http://ec.europa.eu/dpo-register>.

This specific processing operation has been included in the DPO's public register with the following Record reference: DPR-EC-01063.1.